

Manual 2

The Powers and Duties of Officers and Employees

- 1) *Delegation of Administrative Power***
- 2) *Job Responsibilities of the Officers***

The Board of Directors have delegated administrative powers to the Managing Director and General Managers in their 4th meeting held on 19th September, 2016.

The Board of Directors have appointed CEO, Dholera Special Investment Regional Development Authority as Managing Director of the Company and One of the officers associated with the project for the long term has been appointed on as General Manager, Commercial, HR & Admin; Deputy Collector, DISIRDA has been appointed as General Manager, Land & Municipal Services and Assistant Vice President (Projects & Technical) have been appointed by the Company to take forward the implementation of the project work. In addition to the above officers two key managerial personnel namely, Chief Financial Officer (as and when appointed) and Company Secretary have also been appointed and the other officers as per the organogram have been working with the Company.